



Brett Anderson
BrettA@county.org

June 15, 2021

Via E-mail: gina.blevins@co.clay.tx.us
Ms. Gina Blevins
Clay County Auditor
& Risk Management Pool Coordinator
214 N Main St
Henrietta, TX 76365

RE TAC RMP Claim #: PR20210333-1
Member: Clay County
DOL: 06/11/2021
Building: Museum

Dear Ms. Blevins:

This correspondence acknowledges our receipt of the above-referenced claim recently submitted to the Texas Association of Counties Risk Management Pool, ("TAC RMP") for coverage consideration under your Coverage Document(s).

This claim has been assigned to Brett Anderson. Your TAC RMP claims examiner will expeditiously contact all known parties to this claim. Attached is a list of some of your duties and responsibilities as a Member of the TAC RMP Property Program. Please refer to your Property Coverage Document for a complete list of duties and responsibilities. Please forward all required documentation at your earliest convenience.

DUTIES & RESPONSIBILITIES OF MEMBER

As a condition of coverage of coverage under your Property Coverage Document, the Member must:

- 1) Give written notice to the Pool of any loss as soon as practicable;
- 2) Protect the property from further loss or damage;

- 3) Promptly separate the damaged and undamaged property; put it in the best possible order, and furnish a complete inventory of the lost, destroyed, damaged and undamaged property showing in detail the quantities, costs, Actual Cash Value, replacement value and amount of loss claimed;
- 4) The Member shall not transfer interest in any losses, payments for such losses, or claims for any such losses to any third party, including, but not limited to, litigation finance companies, attorneys, banks, adjusters, architects, engineers, or contractors.

Any action by the Member which grants or attempts to grant to any third party an interest in or control over any claim or loss payable resulting from covered damage to real or personal property will immediately suspend any obligation by the Pool to make any additional payment for such otherwise covered damages. The obligation of the Pool to make any such payments shall not be restored unless and until the Member provides the Pool with evidence reasonably satisfactory to the Pool that any such transfer or attempt to transfer an interest in or control over such loss or claim to a third party has effectively been terminated.

For the majority of claims, we will submit a referral to Abercrombie, Gillette & Simmons (AS&G) to assign an independent adjuster. They will contact you to schedule the property inspection, if required. AS&G does not have authority to discuss or determine coverage for the claim. They will provide us a report of their findings and estimate of damages.

If you have any questions, Brett Anderson may be reached at (800) 456-5974 or at BrettA@county.org. We look forward to working with you.

Sincerely,

Texas Association of Counties
Risk Management Pool
Claims Department